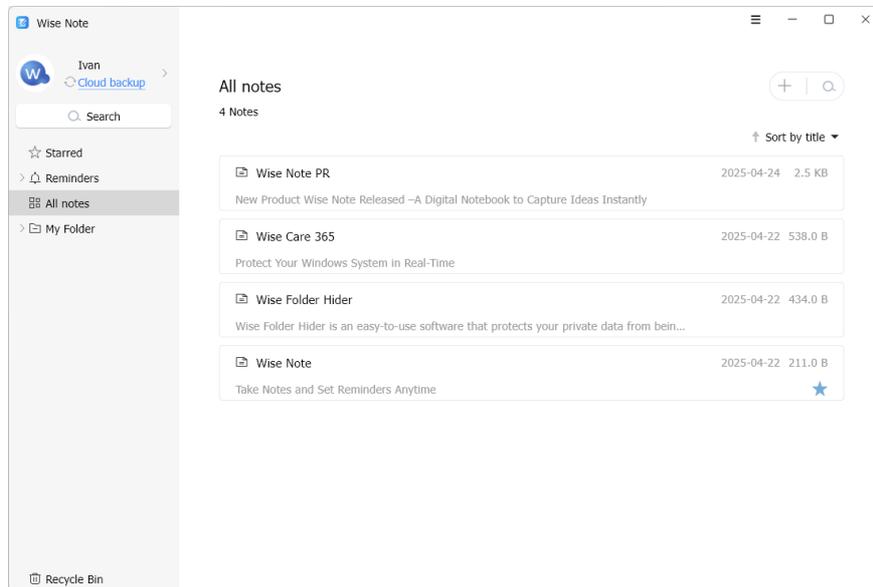


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# Welcome to Use Wise Note

Wise Note is a type of application designed to help users create, organize, and manage notes, as well as reminders. Enjoy it!



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# Overview

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[1.1 Features](#)

[1.2 System Requirements](#)

[1.3 Install, Uninstall, Update](#)

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# Key Features

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- Create notes
- Set reminders
- Back up notes and reminders to your OneDrive and Dropbox
- Sync data from OneDrive and Dropbox
- Recover deleted notes from built-in Recycle Bin
- Rich text in notes & reminders
- Support using keywords to search for reminders and notes

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# System Requirements

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Wise Note will run on any PC running Microsoft Windows XP and later. If you're running one of the following operating systems, it's OK to run Wise Note:

1. Windows 11 (All Windows editions, only 64-bit)
2. Windows 10 (All Windows editions, only 64-bit)

Since Wise Note is a small and quick program, it takes less memory and needs fewer hard drive requirements.

Wise Note does not support Mac OS or Linux.

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# Download, Install, Uninstall and Upgrade

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You can refer to the following instructions about [how to download Wise Note](#), [how to install Wise Note](#), [how to uninstall WiseNote](#), [how to update Wise Note](#).

## 1. Download

You are always welcome to download Wise Note from our official site:

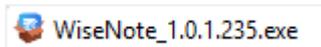
**Homepage:** <https://www.wisecleaner.com>

**Wise Note:** <https://www.wisecleaner.com/wise-note.html>

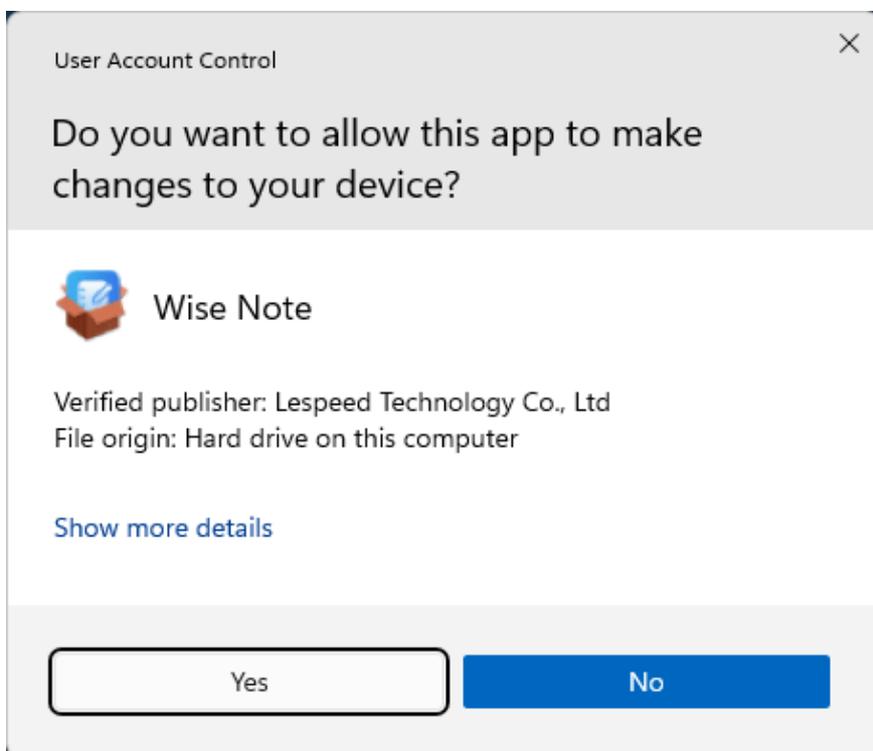
**Download Center:** <https://www.wisecleaner.com/download.html>

## 2. Install

After downloading, please find the Wise Note installation file in the download folder. The default path is **C:\Users\your name\Downloads**



Then double click on it, and click [ **Yes** ] after the dialog box appears.



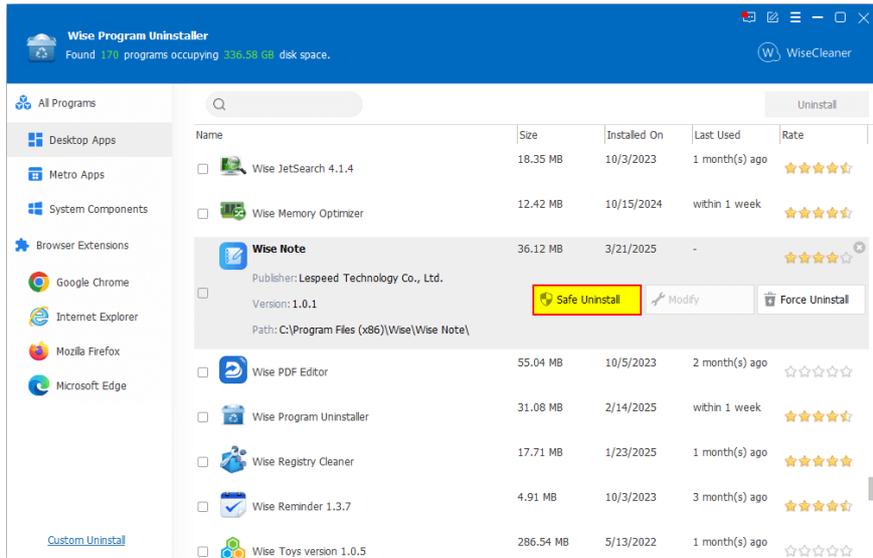
Then the installer will start automatically and will guide you through the rest of the installation process.

### 3. Remove / Uninstall

There are 3 methods to uninstall a program. Please ensure that the application has been closed.

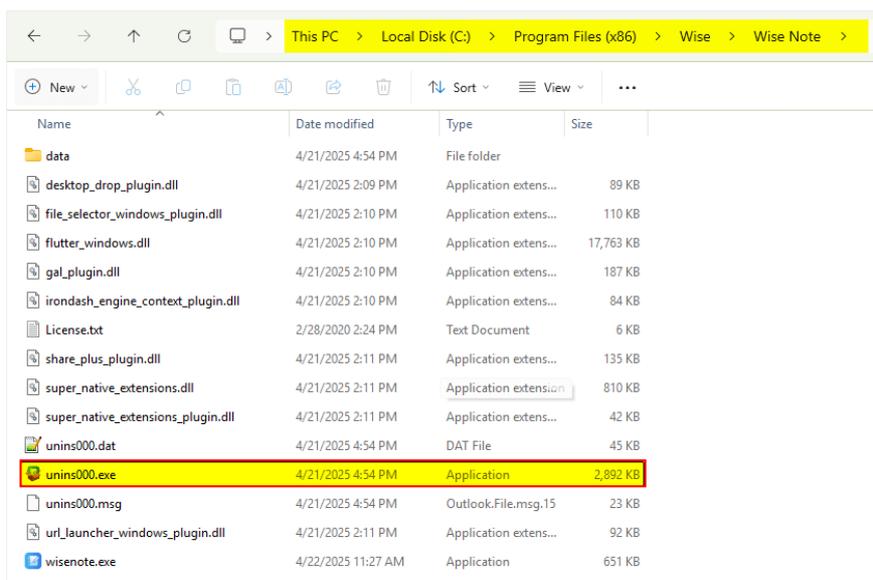
#### Method 1: Use Wise Program Uninstaller

If you have installed [Wise Program Uninstaller](#), just open it, scroll and find the program you want to uninstall, select it, and then click [ **Safe Uninstall** ]. This is the simplest way to uninstall a program and no leftovers.



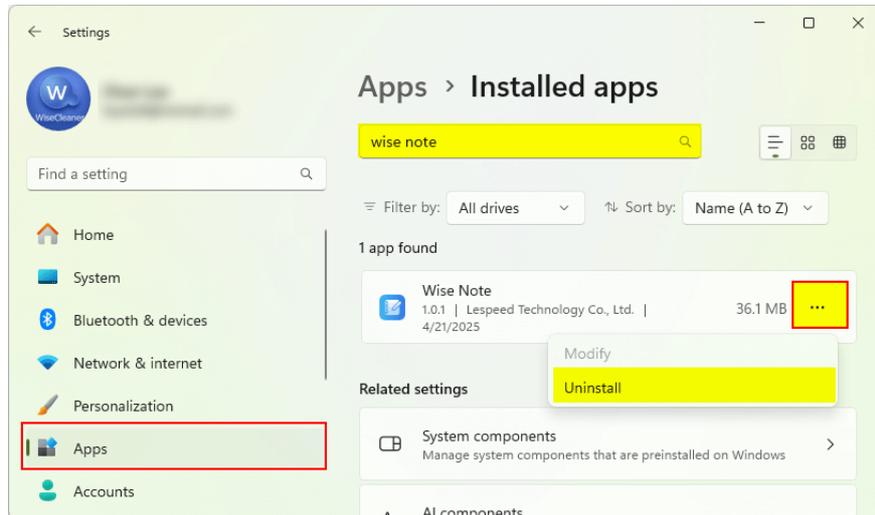
#### Method 2: Run the application self-uninstall program

Please open the Wise Note folder, find and run **unins000.exe**. The default path is **C:\Program Files (x86)\Wise\Wise Note\**



#### Method 3: Use the system Settings

1. Press the [ **Windows logo key + I** ] on your keyboard to open **Settings**.
2. In the left sidebar, click [ **Apps** ], then select [ **Installed apps** ] on the right.
3. In the search box, type "Wise Note", or scroll down to find Wise Note in the list.
4. Click the [ **More options** ] button (the three dots icon) next to Wise Note, then click [ **Uninstall** ].



## 4. Upgrade

Everytime when you launch Wise Note, the Confirm window will pop up if there is a new version available to ask you to update.

Also, you can download the latest version from the [Download Center](#). Please ensure Wise Note has been closed, and then install the latest version.

The minor upgrade can directly install the new version \(\for example: 1.0-1.x\). The major upgrade needs to uninstall the old version, and then install the new version \(\for example: 1.x-2.x\)

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# How to use

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[2.1 Reminders](#)

[2.2 All Notes](#)

[2.3 My Folder](#)

[2.4 Starred](#)

[2.5 Search](#)

[2.6 Recycle Bin](#)

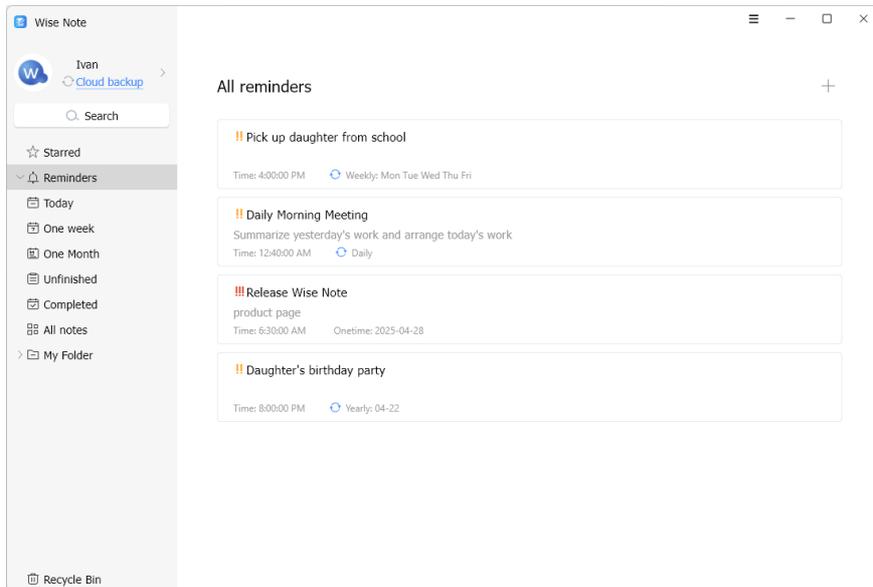
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# Reminders

To create a reminder, please click [ **Reminders** ] in the left sidebar. The image below is the main interface of Wise Note's Reminders.

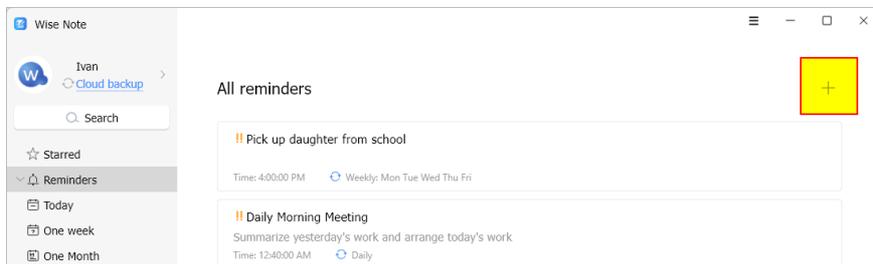
When expanded, you'll see 5 categories under **Reminders**.

- **Today:** Shows reminders due today.
- **One Week:** Lists reminders scheduled for the current week.
- **One Month:** Displays reminders due within the current month.
- **Unfinished:** Shows all active reminders that still need to be done.
- **Completed:** Lists all reminders that have been marked as finished.

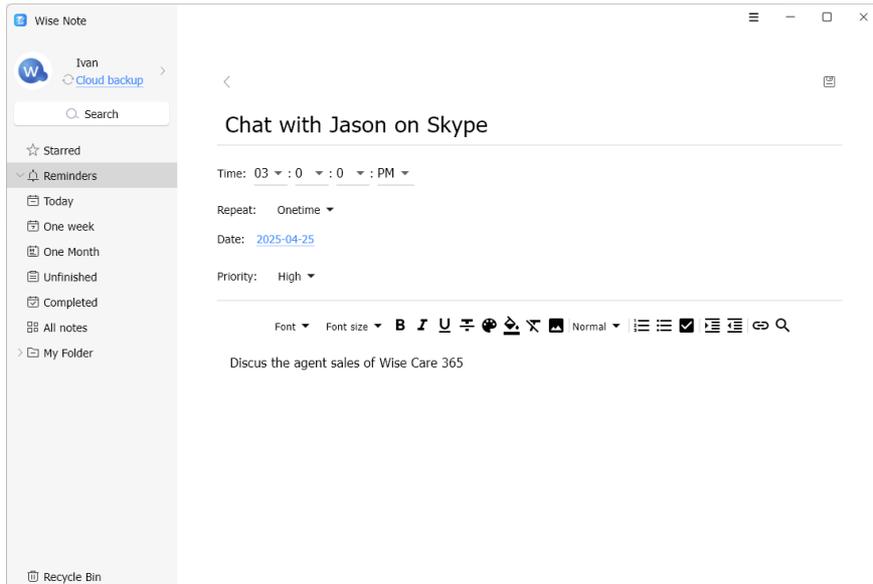


## 1. Create a reminder

**Step 1.** Click on the plus (+) button on the top-right corner.

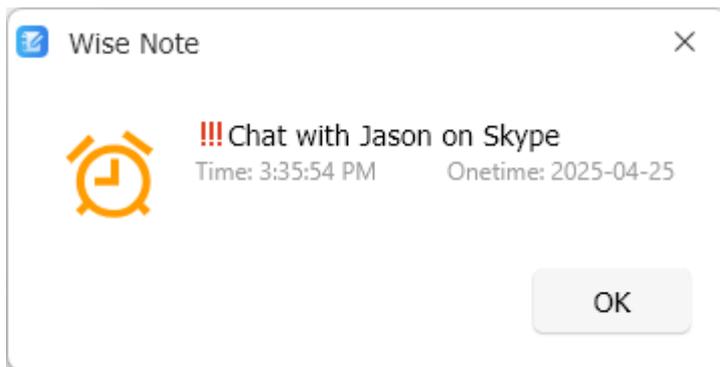


**Step 2.** Enter the name of your new reminder, set the **Time**, **Repeat**, **Period** and **Date**, and use over 10 edit tools to help complete the reminder content.



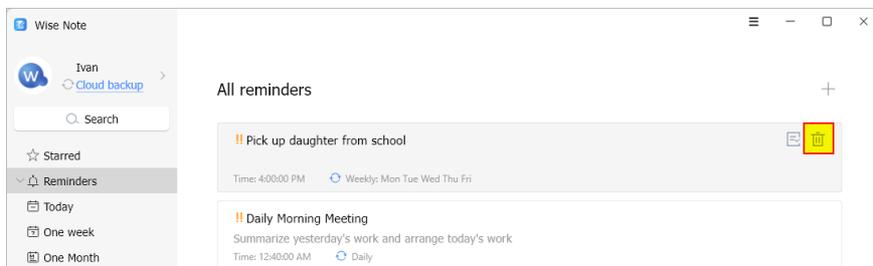
**Step 3.** Click on the  button to save your reminder.

When it's time for your reminder, a notification window will appear in the lower right corner of your desktop.

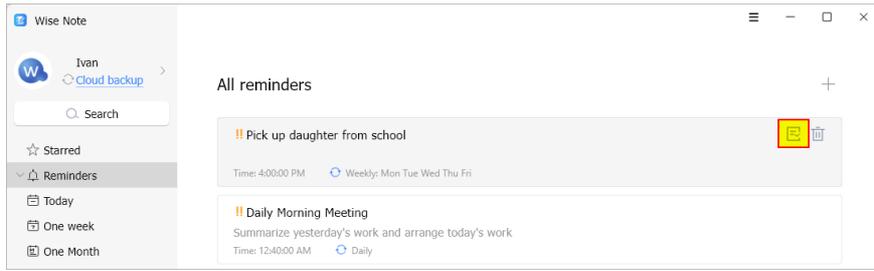


## 2. Delete a reminder

To delete a reminder: Hover over it in your reminder list, then click the trash can icon that appears. **The reminder will be deleted permanently.**



If you want to reactivate this reminder later, you can mark it as completed by clicking the icon to the left of the trash can.

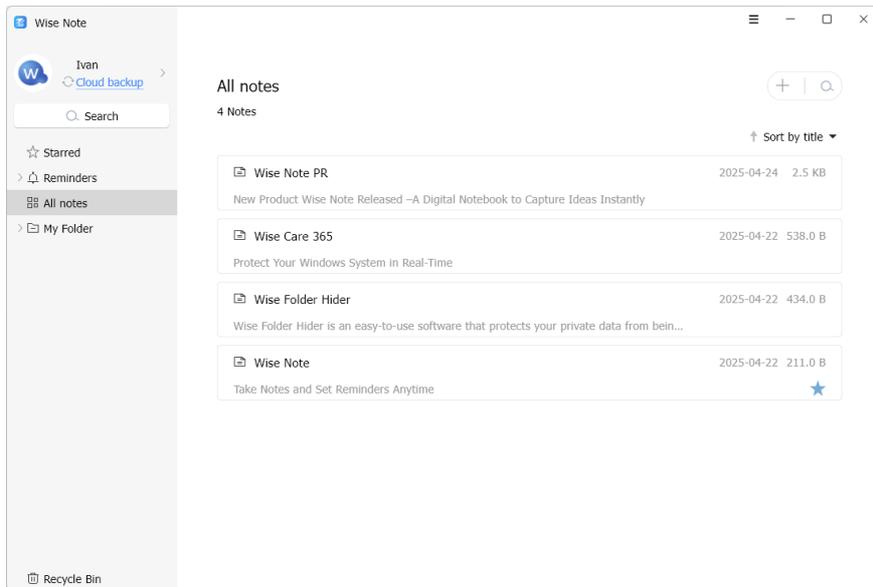


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# Notes

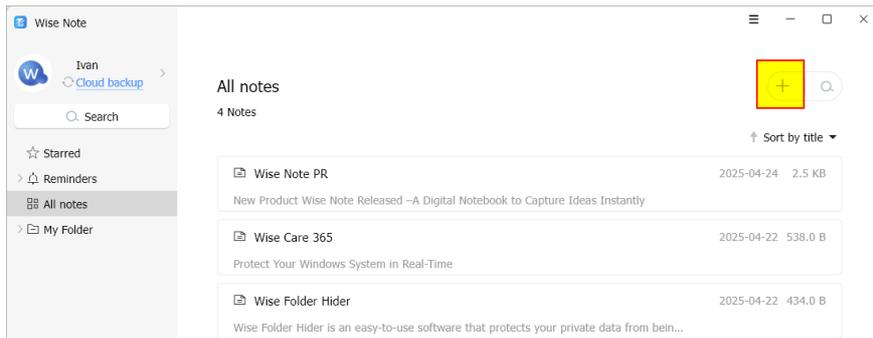
To create a new note, you need to select [ **All Notes** ] or [ **My Folders** ] in the left sidebar.

The image below is the main interface of **All notes**. There are two buttons on the top-right corner you may click to **Create** or **Search** the notes.



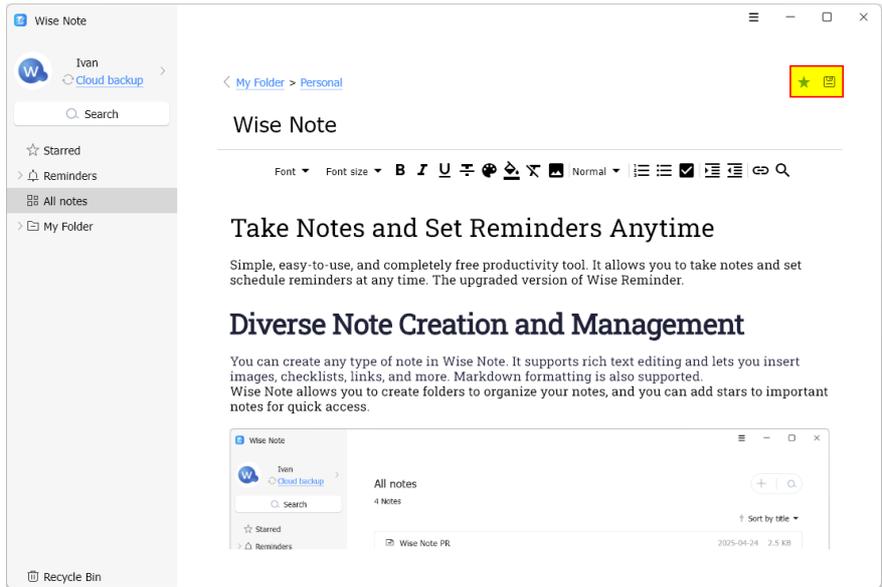
## 1. Create a note

**Step 1:** Click the plus (+) button in the upper right corner.



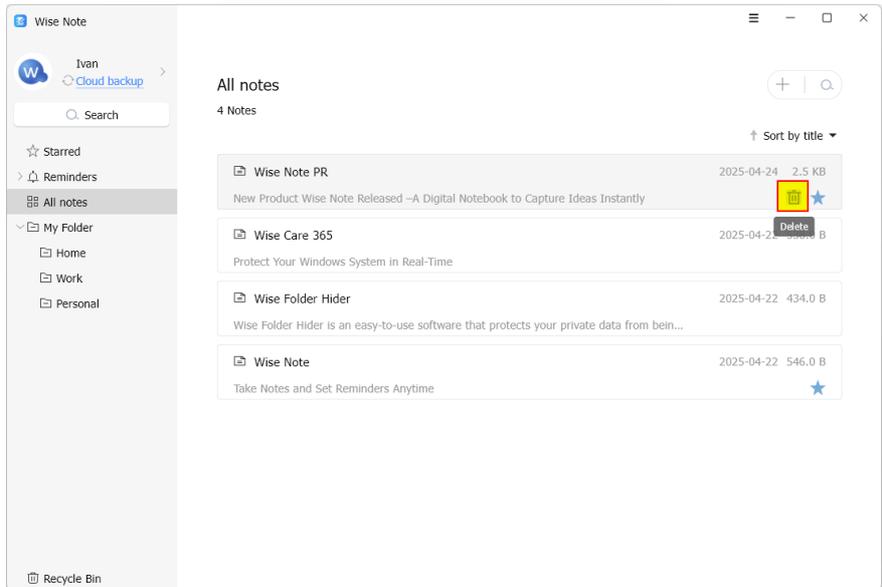
**Step 2:** Enter the name of your new note, and use over 10 edit tools to help complete the note content.

**Step 3:** Click on the  icon to save your note. You also can click the  to star this note. ([Check your starred notes](#))



## 2. Delete a note

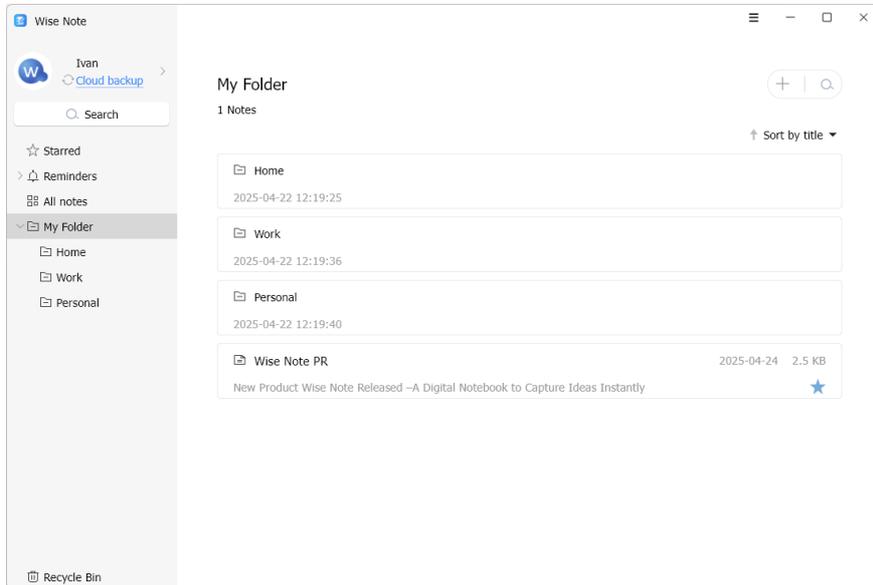
To delete a note: Hover over it in your notes list, then click the trash can icon that appears. The note will be moved to the built-in **Recycle Bin**.



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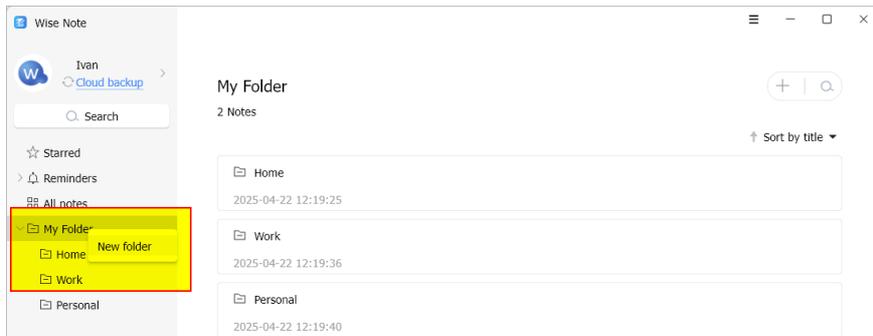
# My Folder

Wise Note lets you create unlimited notes. You can organize them into folders—like Personal, Work, or Study—to keep everything tidy.

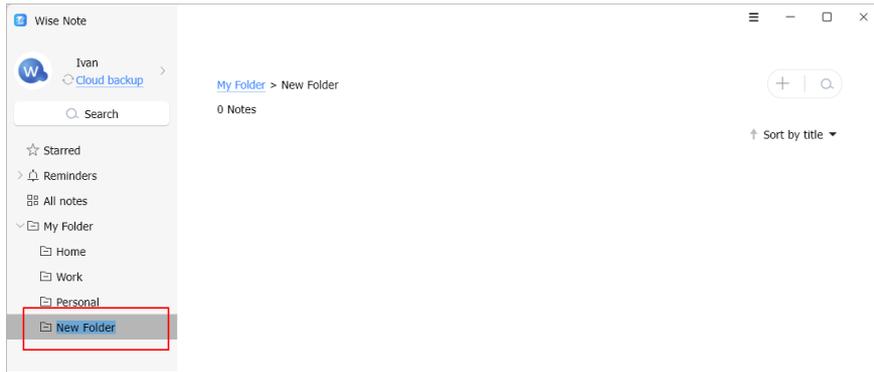


## 1. Create a folder

Right-click [ **My Folder** ] and select [ **New folder** ] to create a subfolder under **My Folder**.

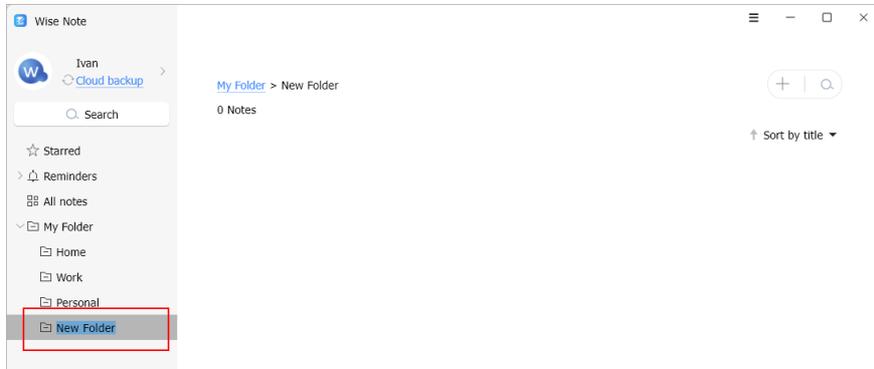


New folders are automatically named **New Folder** and highlighted in blue, showing they're ready to be renamed.



## 2. Rename a folder

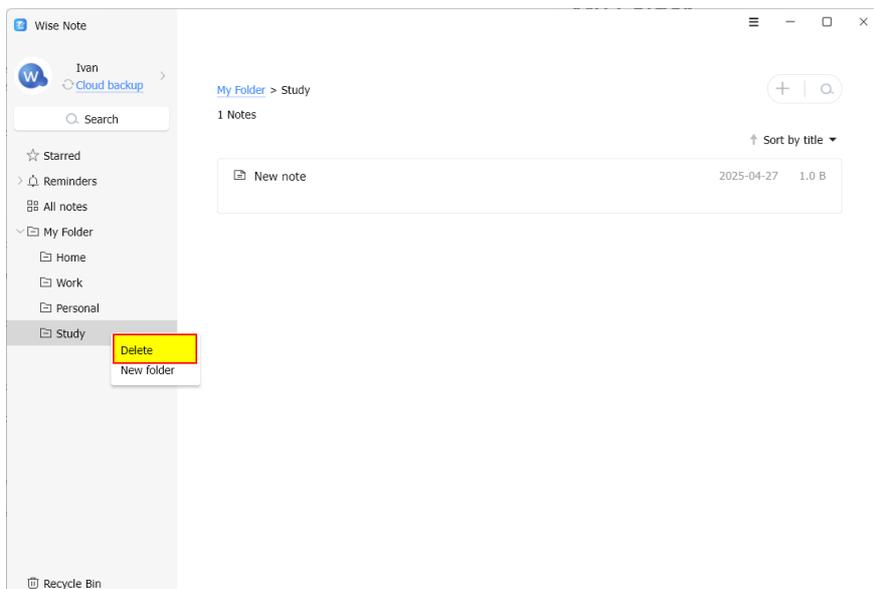
Click the folder once to select it (it will highlight in blue), then type the new name.



## 3. Delete a folder

Right-click on the folder you want to delete, then select [ **Delete** ].

All notes in the folder will be removed the Recycle Bin.

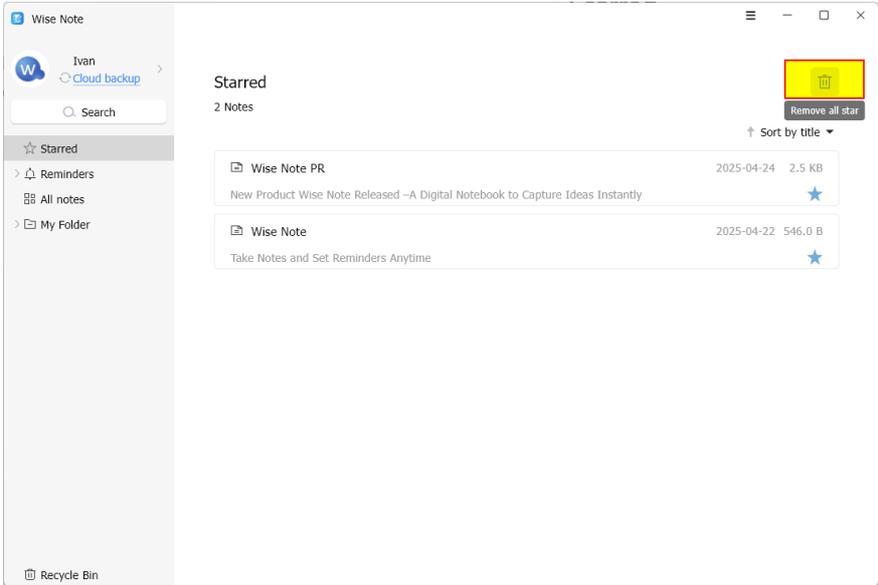


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# Starred

Here, you can see all your starred notes.

The trash can in the upper right corner is for unstarred all notes with one click, not deleting the notes.

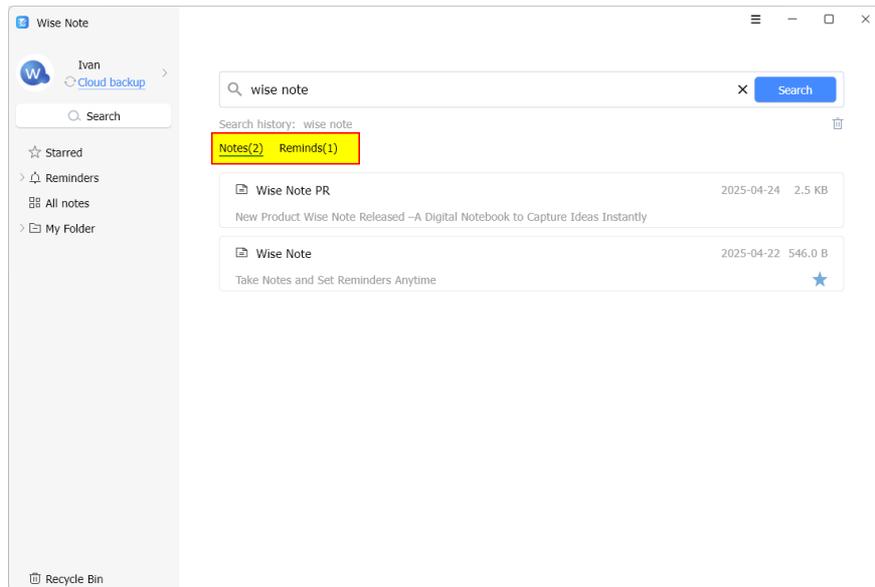


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# Search

Wise Notes lets you quickly search for related reminders and notes by keyword.

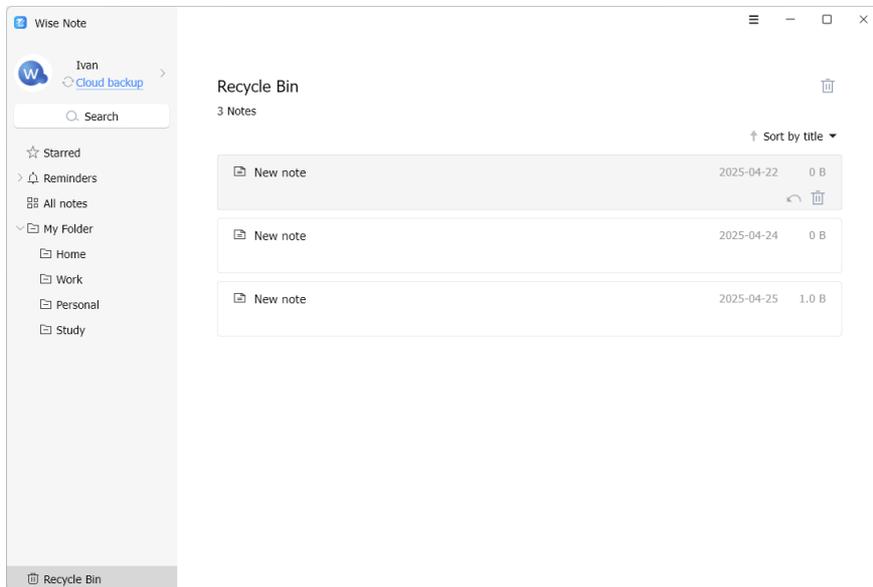
- Click the search icon in the upper left corner.
- Enter keywords in the search box on the right workspace.
- Click the search button.



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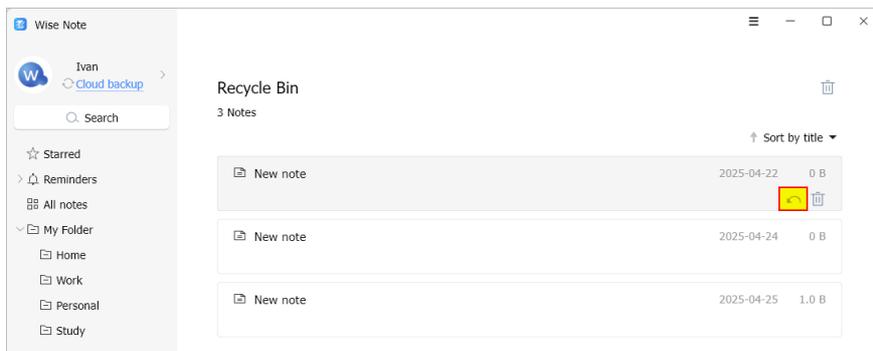
# Recycle Bin

All deleted notes will be stored in the [ **Recycle Bin** ]. Wise Note lets you restore them at any time before permanently deleting them.



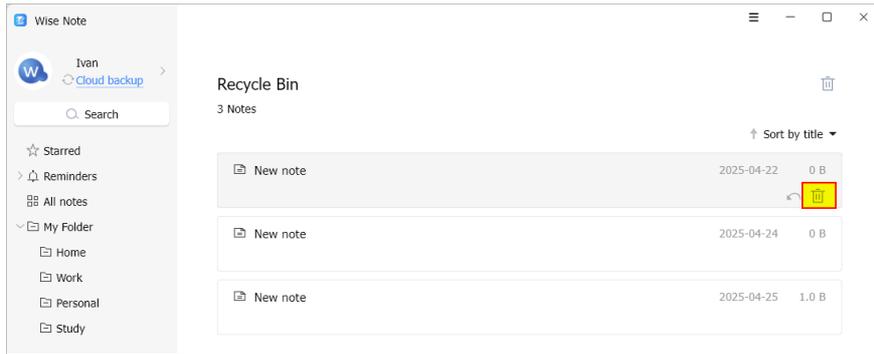
## 1. Restore a note

To restore a note: Hover over it in your notes list, then click the restore icon that appears.



## 2. Permanently delete a note

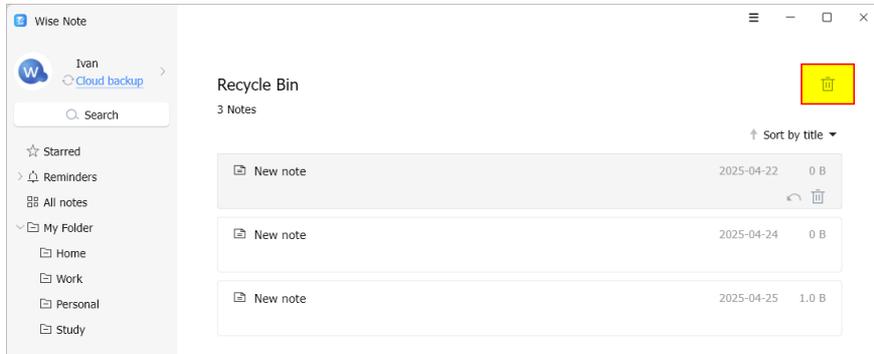
To permanently delete a note: Hover over it in your notes list, then click the trash can icon that appears.



### 3. Empty recycle bin

Wise Note lets you empty the Recycle Bin with one click. Just need to click the trash can icon in the upper right corner.

All notes cannot be recovered after emptying the recycle bin.



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# Advanced

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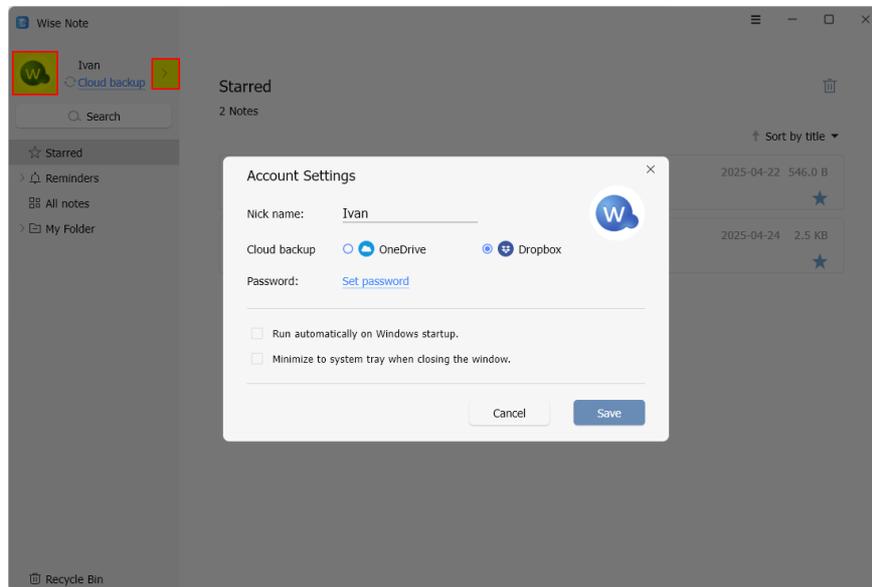
## 3.1 Account Settings

## 3.2 Menu

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# Account Settings

Wise Note lets you customize the displayed name and avatar. Click the avatar in the upper left corner to open the Account Settings.



## 1. Cloud backup

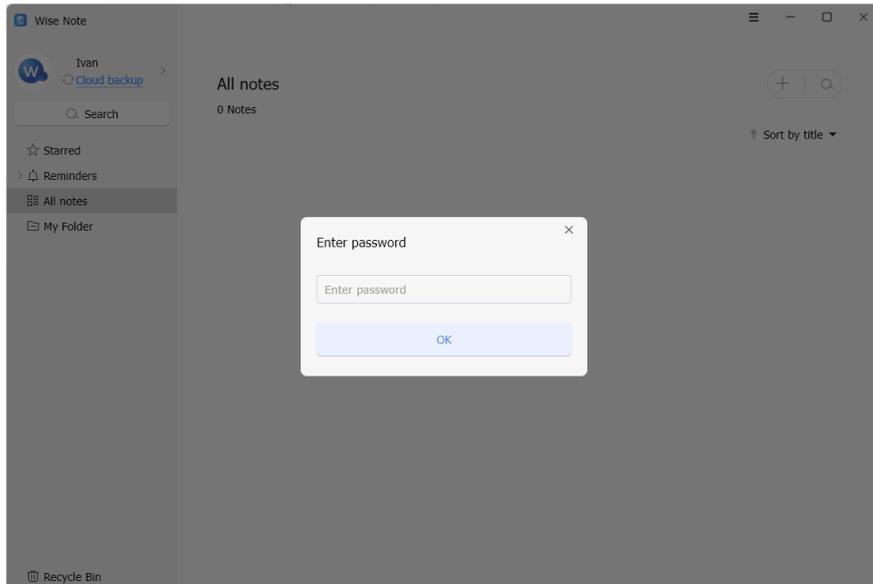
Back up your notes to **OneDrive** or **Dropbox**. When you use Wise Note on a new device, just sync from your cloud storage to get all your data.

Wise Note cannot back up data automatically.

## 2. Password

Protect your data by setting a Wise Note login password.

**Remember: we can't recover lost passwords, so keep yours in a safe place.**



### 3. Run automatically at Windows startup

### 4. Minimize to system tray when closing the window

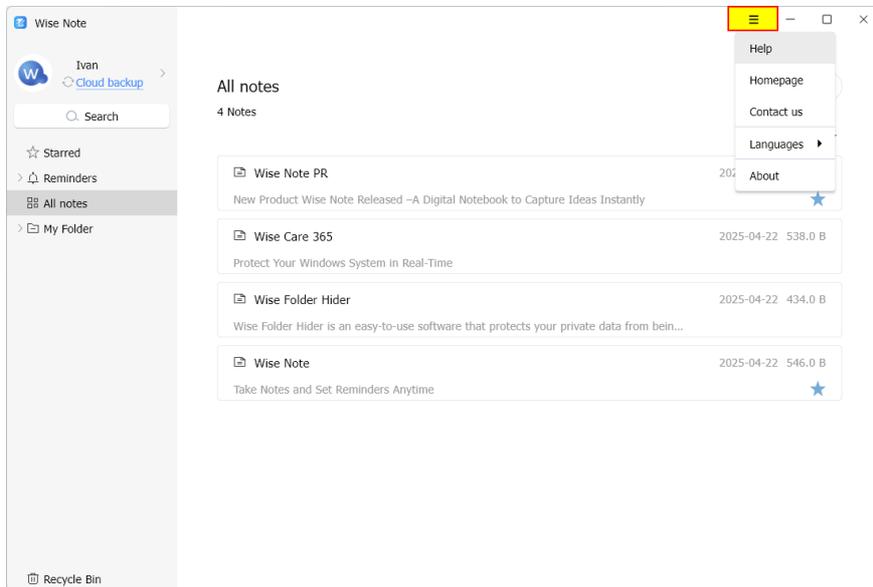
Once this option is checked, Wise Note will keep running in the background after closing the main window.



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# Menu

The menu of Wise Note provides various functions, such as **Help**, **Homepage**, **Contact us**, **Languages**, **About**.



## 1. Help

This opens the [Wise Note online help file](#).

## 2. Homepage

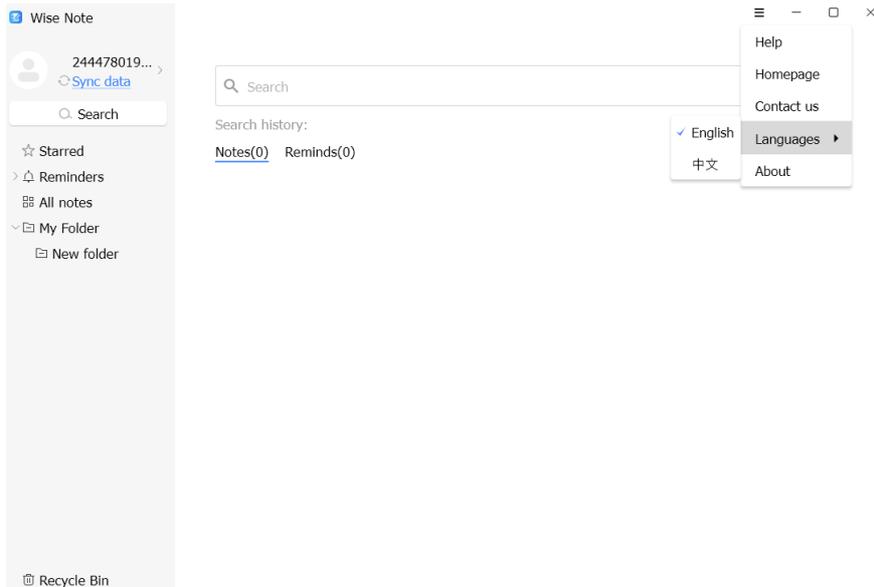
This opens the [WiseCleaner Homepage](#) website.

## 3. Contact us

This opens the of [WiseCleaner Support Center](#) website.

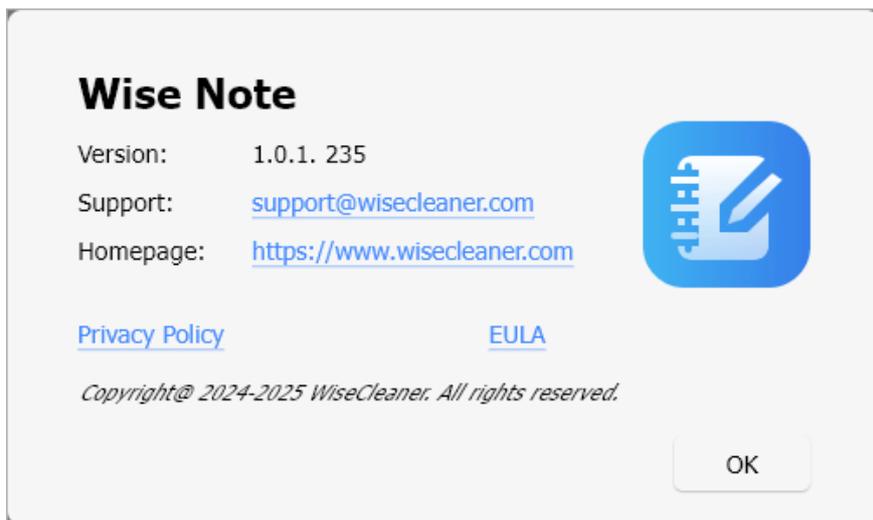
## 4. Languages

Right now, Wise Note is only in English and Chinese. We'd appreciate your help in translating it into other languages!



## 5. About

The About window mainly displays the version number and icon of the program and supports e-mail, homepage, Privacy Policy and EULA.



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# About WiseCleaner

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[4.1 About us](#)

[4.2 Awards](#)

[4.3 Help us](#)

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# About WiseCleaner

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## Who are we?

WiseCleaner started in February 2005 after many years of preparation. The company specializes in developing freeware and shareware for Windows, system tune-up utilities, and other software, such as our "Free YouTube Utility". Presently, many senior tech members work for the company. And we are setting up a special retail system and support network to provide the best possible service. The company is expanding into diverse forms of system utilities for our customers.

## Contact Us

- For technical support, please contact 
- Pre-sales questions and order problems, please contact 
- Any Media-related inquiries, please contact 
- Any cooperation, please contact 

## Official Websites

**English:** <https://www.wisecleaner.com>

**中文(中国):** <https://www.wisecleaner.com.cn>

**Deutsch:** <https://www.wisecleaner.eu>

**日本語:** <https://jp.wisecleaner.com>

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# Awards of WiseCleaner

Learn more about [Wiscleaner awards](#).

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# Help US

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## Donation

Donating to us is the direct way to help us to develop and maintain Wisecleaner products. Please use the following "Donate" button to help us.



## Localize Wisecleaner

Our software supports multiple languages, you can [read this page](#) to see which languages have been included in our software. If you can help us to translate the materials about our software to your mother tongue, you will get a free license key once your translation is adopted by our editor! For example, you will get a license key of Wise Care 365 after your translation to Wise Care 365 or translations to Wise Disk Cleaner and Wise Registry Cleaner being adopted.

## Recommend Wisecleaner to Others

You are always appreciated to recommend our products to your families, friends, classmates or colleagues etc. You can introduce it on your blog, facebook, twitter, youtube and so on. Of course, you can follow us from below links:



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